

Regd. Off. : P.O.- Naginimora, Mon, Nagaland, NL : 798622
Corp. Off : 4, Synagogue Street, Room No: 405, 4th Floor
Kolkata - 700 001, W.B., India

HOTAHOTI WOOD PRODUCTS LTD.

CIN : L20211NL1984PLC002149
Branch Office : 5, Gorky Terrace, 2nd Floor, Kolkata - 700 017
Phone : 033 - 6613 3300, Fax : 033 - 6613 3303
E-mail : hwpl17@gmail.com # Website : www.hwpl.co.in

Date: August 4, 2022


To
The Board of Directors
Hotahoti Wood Products Limited
Corporate office: 4, Synagogue Street, Room No.: 405,
4th Floor Kolkata- 700001

Sub: Notice of Board Meeting

Notice is hereby given that a meeting of the Board of Directors of the Company is scheduled to be held on Thursday, August 11, 2022, at 2.00 P.M. at the Branch office of the Company at 5, Gorky Terrace, 2nd Floor, Kolkata-700017. The agenda for the meeting is enclosed herewith for your information and perusal.

Kindly make it convenient to attend the same.

For Hotahoti Wood Products Limited
HOTAHOTI WOOD PRODUCTS LTD.



Tarak Nath Dey
Director
DIN: 00343396


Director

(Encl. as Above)

**AGENDA FOR THE MEETING OF BOARD OF DIRECTORS OF HOTAHOTI WOOD
PRODUCTS LIMITED, TO BE HELD ON THURSDAY, 11TH AUGUST, 2022 AT 2.00 P.M.
AT 5, GORKY TERRACE, 2ND FLOOR, KOLKATA-700017**

- i. To consider the proposal of shifting of Registered Office of the Company from the State of Nagaland to State of West Bengal, subject to the approval of shareholders in the Annual General Meeting.
- ii. To alter Memorandum of Association (MOA) consequently.
- iii. To authorize Shri M. K. MAROTI and Shri N. GURUMURTHY, FCA, to file an application to Regional Director for taking approval for shifting the registered office.
- iv. To authorize Shri M. K. MAROTI and Shri N. GURUMURTHY, FCA, to appear before the Regional Director and execute a Memorandum of Appearance.
- v. To fix day, date, time and venue for holding Annual General Meeting of the Company.
- vi. To approve the draft notice of the Annual General Meeting along with explanatory statement annexed to the notice as per requirement of the **Section 102** of the Companies Act, 2013.
- vii. To consider and approve authorization to Director to sign and issue notice of the Annual General Meeting and to do such acts, deeds and things as may be necessary to give effect to the Board's decision.
- viii. To consider and approve the unaudited standalone Financial Results for Quarter ended 30th June, 2022.
- ix. Any other agenda with the permission of the Chairman.

For Hotahoti Wood Products Limited
HOTAHOTI WOOD PRODUCTS LTD.



Tarak Nath Dey
Director
DIN: 00343396

Director